

**TO: Westbrook Walnut Grove School
Committee on Reorganization**

FR: Bill Richards

RE: AGENDA for Week THREE: Staff & Class Size

DA: February 14th, 2006



01. COMMITTEE MEMBERSHIP:

Bill Richards / Marcia Erickson / Deb Berg / Lynn Pabst / Chris Kuehl / Shannon Korman / Carolyn Enstad / Paul Olson / Loy Woelber

02. COMMITTEE TASK is to recommend possible Staff and Class size considerations that would improve students learning in relationship to the three proposed organizational structures.

How do we improve Student learning? / What is the most effective and efficient use of all staff? / What criteria should be set to evaluate the success of the organizational change?

03. APPROVAL OF THE AGENDA by committee includes appointing a recorder of the meetings minutes and forming and agreeing on the information to be gathered and the format it is to be presented in for others to use.

- A. REVIEW the Total Process.
- B. REVIEW the Needed Components for Successful Change
- C. Read the Information Summaries generated by the
Background Committee and the Organization Committee
- D. Describe what the Current Staff and Class distribution looks like pre K - 12.
- E. Describe changes hoped for or required by the three configurations presented by the Organizational Committee
- F. Write a concise description of the Staff and or Class Size Changes hoped for or needed based on demographic changes and changes in structure
 - 1- Refer to relevant research
 - 2- How will the change will improve student learning
 - 3- How will the change will help staff be more effective
 - 4- List three to five criteria that should be used to evaluate the success of the proposed change



04. MEETING DATES & LOCATIONS:

WHR: 2/14/06 Noon to 3:30 p.m.

WHR: 2/16/06 8:30 a.m. to 11:30 a.m.

05. EXPECTED OUTCOMES: Short Summary describing the staff and class size as envisioned in each of the organizational configurations and responding to the questions: 1. How does each change improve student learning? 2. How does each change help staff to be more effective? 3. What three to five criteria should be used to evaluate the success of the proposed change?

06. EVALUATION: What research supports the recommended changes? Is the description of the change clearly stated so that a 5th grade student would understand what is meant by the adjustment reason for it?

07. SIGNIFICANT QUESTIONS RESEARCHED:

- 1. Grade organizations ? **Katie / Shelly / Tina**
- 2. Brain compatible learning ? **Connie & Katie**
- 3. Culturally diverse student population? **Tina**
- 4. ELL (English Language Learner) instructional methods ? **Tina**
- 5. Local test data? **Bill**
- 6. At-Risk learners? **Loy**
- 7. Teacher renewal strategies? **Loy & Jane**
- 8. National dialogue? **Marv**
- 9. Student self-esteem, building character and leadership? **Shelly & Loy**
- 10. Encourage parents to participate in their child's education? **Jane**

