

Guidelines for K-6th grade Students and Families

Regarding Distance Learning:

Student Expectations: WWG expects daily participation during Distance Learning. If the student fails to meet the distance learning expectations the student can be recommended to repeat the grade.

Attendance: Attendance will be taken on a **daily** basis. There will be multiple ways in which a student will be given attendance credit. Classroom teachers may offer the opportunity to check-in via Google Classroom. Teachers may also reach out to students with a phone call. If a teacher is not able to connect with a student, they will be considered absent-unexcused for that school day and a parent will have to call the elementary office to excuse the student's absence. Absences due to student illness need to be called into the elementary office.

Platforms: Elementary teachers will be providing instruction through Google Classroom. Students who do not have technological and internet capabilities will be provided with alternate learning opportunities. If a student needs technology assistance, please contact Courtney Locke (lockefac@wwgschools.org).

Additional Components: Students will be provided with additional materials to support the online portion of Distance Learning. These materials will be available for pick up and return Monday, Wednesday, and Friday in front of the elementary school in Walnut Grove and the high school in Westbrook from 11:30-12:30. These materials will be included with school lunch pickup for those taking advantage of that opportunity. If you are unable to pick up the materials at school, contact Karen Olson (507) 859-2141 at the elementary office.

Teacher Availability: Teachers will respond in a timely manner to all inquiries within the normal school hours, which will be 8:00-4:00 during this Distance Learning time. Teachers have designated "office hours" throughout the day to help answer general questions. Please contact the office (507) 859-2141 and you will be forwarded to an available teacher.

Student Contact: Teachers will provide daily interaction with students. The interaction will come in a variety of ways beyond listed "office hours". Contact may include email between student and teacher, communication over Google Classroom, communication over Google Meet, or phone calls.

Home Prep: We recommend providing structure for your child. Assist your child in creating a designated learning space. Find a safe place for school-related materials and supplies. Help your child develop a consistent routine and schedule to successfully complete Distance Learning over the next several weeks.