

WWG HIGH SCHOOL INSTRUCTIONS DURING COVID-19 CLOSURE

As WWG District 2898 is responding to COVID-19, we are committed to continuing to support our students through distance learning.

****This is an evolving situation. As such, items listed in this document are subject to change. Thank you for your patience and understanding during this time.**

What is Distance Learning?

- Distance Learning involves teacher-prepared lessons online that students complete when away from the physical school building.
- WWG recognizes that education can continue even when students and teachers are not in the same location by using a variety of instructional methods.
- Along with emphasizing the value of learning, Distance Learning encourages character growth in the areas of self-sufficiency, adaptability, and perseverance.

Timeline for Distance Learning:

- Distance learning will take place from March 30, 2020 to May 4, 2020.

Goal of Distance Learning at WWG:

- To minimize the disruption to academic progress caused by prolonged school closures by making out-of-school days educationally productive.

Communication:

- Regular updates and information for parents and students will be given through student and parent email (as listed in JMC), the school [Facebook page](#), and the [WWG Schools web page](#). Please make sure to check these sources for school updates regularly.
- Communication from teachers to students regarding classes and class work will happen over Google Suite applications (Google Classroom, Google Hangouts, Google Meet, etc.) or student email.

Student Schedule:

- Student classwork will be posted to Google Classroom. Teachers will post new work to Google Classroom in the following manner each week during distance learning:
 - Monday & Thursday - new work posted for periods 1-4 of the regular WWG HS Schedule
 - Tuesday & Friday - new work posted for periods 5-8 of the regular WWG HS Schedule
 - Wednesday - teachers will complete individual check-ins with students

Distance Learning Guidelines for 7th-12th Grade Students and Families

Student Expectations: It is expected that students participate daily during Distance Learning and regularly check Google Classroom for new work according to the schedule above. If students fail a class, they will not receive credit for that class toward graduation and will be required to make up that credit.

Attendance: Students will be required to check in each weekday between 8:15 am and 12:00 pm on Google Classroom. Students will be invited to a classroom labeled “ATTENDANCE” in which they will check in each day to be marked present for that day. If, by 12:30 pm, a student has not yet made contact with their attendance teacher over Google Classroom, the student will be considered absent-unexcused for that school day and a parent will be required to call the high school office in order to excuse the student's absence. Absences due to student illness in which the student cannot check in for attendance need to be called in to the high school office before 12:30pm. Unexcused absences during distance learning will still apply towards possible student truancy. Here is [absence and truancy](#) information for WWG Schools.

Platforms: High school teachers will be providing instruction through Google Classroom. All students are expected to have a laptop or desktop computer capable of interactions with teachers (a camera should be included for face-to-face communication with teachers and student groups). If a student needs technology or internet assistance, please contact Courtney Locke (lockefac@wwgschools.org).

Teacher Availability: Teachers will respond in a timely manner to all student and parent inquiries within normal school hours (8:15 to 3:05).

Student Contact: Teachers will provide interaction with students in each of their classes according to the Student Schedule listed above. Interaction between student and teacher will happen in a variety of ways, and may include email, communication over Google Classroom, communication over Google Meet or Google Hangouts, participation in classroom discussions, or teacher comments on assigned tasks through Google Classroom.

Scheduling: We recommend providing structure for your student. At school, students get used to their days following a certain structure. Communicating to your child that they will have a structure to follow for the next several weeks will set expectations and set everyone up to make the most out of distance learning.

