

## **WWG School Board Meeting**

**May 22, 2018**

**Westbrook, 7:00 PM**

Members present: Knakmuhs, Madson, Kleven, Wiggins, Maas, Warner, Foster, Supt/Principal Woelber, Principal Olson also present were AD Theisen, Kelly Quade, Jason Algyer, Doug Lee, Erin Richards, Lynn Caygle and Tom Merchant.

Maas called the meeting to order at 7:01 p.m. Pledge of Allegiance was recited.

Motion made by Knakmuhs, seconded by Wiggins to approve the meeting minutes from the April 16, 2018 meeting. Motion Carried

Motion by Madson, seconded by Warner to approve the agenda. Moving up items 5b and 5c. Motion Carried

Motion by Knakmuhs, seconded by Kleven to approve the claims, account balances, treasurer reports and vendor payments. Motion Carried

### **Visitor reports**

- Legislative updates- Session has begun (PELSB, Govt. veto)
- Speech students presenting Hannah Kleeberger and Ben Larsen – 15 students this year.
- Mr. Lee and robotics spending / approval for 2018 - 2019.

### **Old Business**

#### **Administrative Reports**

AD Theisen reported – one student in softball from WWG. No Varsity players in Baseball. Track has had a great season. Golf has sub sections tomorrow. There was a lot of success this year in athletics. Contacted today by Tracy regarding the soccer team's name; changing it from Plum Creek Soccer to TMB/WWG soccer. There will be an ad in the paper for a head Volleyball Coach since Jessica Laleman has resigned.

Principal Olson – Bike Rodeo is May 25<sup>th</sup> from 1-3. Memorial Day program is Monday May 28<sup>th</sup> at 9:30 in Walnut Grove and 10:30 in Westbrook. Track and field day is June 1<sup>st</sup>. Addeson Jenniges won the regional spelling bee. Our team took second overall. Summer Rec schedule for Walnut Grove was handed out.

Supt/Principal Woelber reported – there are some maternity leaves for next fall; working on finding some long-term subs to cover.

- Education foundations -
- Buildings and grounds

- Transportation
  - Checking into used bus leasing and used purchases.
- Food Service (Walnut Grove and Westbrook Summer programs at the schools will be covered through annual grant/program)
- Secondary
  - Schedule - the schedule is set for next year. Registration starts on Thursday May 24<sup>th</sup>. Will be using a different program for Spanish next year; it will be an online program.
  - Students (assemblies) (tardies and unexcused absences) – have had some great assemblies over the year.
  - Life 101 / PLC / MOH / Home room – great speakers throughout the year. Will continue to do that as well as the Medal of Honor programs.
  - Alice training – Sam and Gene Yang will attend the training in June.
  - Fulda and Lake Benton
  - Mr. Woitalewicz Principal
  - Snow days/late starts – “Flipped classrooms” – this is a program for kids on snow days. They get some kind of packet to work on and it would count as a day. The packet could be online or a physical packet. Will continue to research this concept to figure out the pros and the cons and if it is a good fit for our school.
  - MCA testing went great and celebration went very well

School Board Member Reports -

**New Business**

Enrollments Preschool 3 & 4 & 5 year olds 69

- |                      |                       |
|----------------------|-----------------------|
| • Kindergarten 34    | • 7 <sup>th</sup> 21  |
| • 1 <sup>st</sup> 31 | • 8 <sup>th</sup> 22  |
| • 2 <sup>nd</sup> 31 | • 9 <sup>th</sup> 25  |
| • 3 <sup>rd</sup> 40 | • 10 <sup>th</sup> 23 |
| • 4 <sup>th</sup> 29 | • 11 <sup>th</sup> 25 |
| • 5 <sup>th</sup> 23 | • 12 <sup>th</sup> 34 |
| • 6 <sup>th</sup> 21 |                       |

Total of 209 K-6 and 150 7-12 for 359

Employee hiring / resignations / updates: to approve the resignation listed.

- Miss Jessica Reed for ECSE for 18-19 school year. Motion by Madson, Seconded by Knakmuhs to hire Jessica Reed. Motion Carried.
- Resignation of Jessica Laleman in Science. Motion by Kleven, seconded by Warner to approve the resignation of Jessica Laleman. Motion Carried.

Motion by Madson and seconded by Wiggins to approve the 2018 - 2019 Greater MN Family Services contract up 3% (\$16,390). Motion Carried

Motion by Warner and seconded by Kleven for approval of increase of Math and Science credit requirements to 4.0 up from 3.5. This would have Math, Science, Language Arts, and Social Science at 4.0. Motion Carried

Motion by Knakmuhs and seconded by Wiggins for the approval of the Capital outlay updates for the school year. Still need to consider more details on the curtains and floor machine. Motion Carried

- District level smaller with less fixes and no bus / van
- Preliminary elementary lower than last year
- Some textbook purchases in Secondary
- Curtain cleaning vs. replacement

Motion by Madson and seconded by Kleven for the approval of Lead in Water Plan as prepared by contracted consultant IEA, Ben Olson.

Special Education updates (No action)

- To date we have staff in place for the 2018 - 2019 school year.
- Coop suggests having 3.0 fte in the elementary other than the ECSE.
- We work within our staffing limits and gauge the IEP's accordingly.

Motion by Warner and seconded by Wiggins to approve a route recommendation to stop at Lamberton/Jeffers city limits to the east and Tracy / Currie city limits to the West at the discretion of administration. After discussion, the motion was withdrawn. Routes and pick up locations will be determined by administration.

Motion by Wiggins and seconded by Madson for the approval of Art in the elementary by a specialist for 2018 - 2019 school year. Net \$11-12,000. Motion Carried

Approval of action research question for student body (Mr. Woitalewicz) discuss in June

Custodial hire – No applicants in Westbrook at this time.

Motion by Knakmuhs and seconded by Wiggins for the approval of working with Eide Bailley for FY2018 audit. Cost of \$16,000. Motion Carried

Motion by Kleven and seconded by Warner to approve membership in MN State High School League for 2018 – 2019. Motion Carried

Motion by Madson and seconded by Knakmuhs for the approval of 1-year contract with Mr. Woelber for Superintendent 2018 - 2019 school year. All salary and benefits to be same as current year. Motion Carried

Motion by Warner seconded by Wiggins to place support staff personnel on leave of absences beginning June 5<sup>th</sup>. Foster – Aye, Kleven – Aye, Knakmuhs – Aye, Maas –Aye, Madson – Aye, Warner – Aye, Wiggins – Aye Motion Carried.

Motion by Wiggins, seconded by Knakmuhs to Declare Surplus kitchen items

- 1 toaster
- 10 loaf pans
- 35 black trays (just tray not for lunch)

- 2 – 4 part silverware holders
- 267 soup spoons
- 8 – 22qt cambros
- 1 – 18qt cambros
- 1 tall black napkin holder
- 1 Large removable sneeze guard

Maas adjourned the meeting at 9:40 pm

Respectfully submitted,  
Becky Foster  
Board Clerk