

Westbrook Walnut Grove School ISD 2898



Loy Woelber, Superintendent

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Mission Statement:

The mission of the Westbrook Walnut Grove Schools is to educate all students to their fullest potential, and to prepare them to be successful in their careers and active in their communities.

Vision Statement:

Westbrook Walnut Grove – An innovative school district that inspires excellence in academics, activities, relationships, and character.

To: Members of the School Board
From: Loy J. Woelber, Superintendent
Subject: Agenda for the regular School Board meeting
Location: July 16, 2018 at 7:00 pm in Science room in Westbrook

Roll Call: Mr. Kleven ___ Mr. Knakmuhs ___ Mr. Wiggins ___ Mrs. Maas ___ Mr. Madson ___
Mr. Warner ___ Mrs. Foster ___ Mr. Woitalewicz ___ Mr. Olson ___
Mr. Theisen ___ Mr. Woelber ___

Guests: _____

Agenda

- I. Call meeting to order and Pledge of Allegiance _____ Time _____
- II. Approval of previous meeting minutes
M _____ S _____ Action _____
- III. Amend / approve agenda
M _____ S _____ Action _____
- IV. Consideration of claims / account balances / treasurer reports / vendor payments
M _____ S _____ Action _____
- V. Visitor reports / comments:
A. Legislative updates

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EOE

B. Nancy Adair Science teacher

C.

VI. Old business

A. Phone system approval _____
M _____ S _____ Action _____

VII. Administrative Reports

A. Mr. Theisen

B. Mr. Olson

C. Mr. Woelber

D. School Board Member Reports

i.

VIII. New Business

A. **Designation of Identified Official with Authority for the MDE External User Access Recertification System.** The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Loy Woelber to act as the Identified Official with Authority (IOwA) and Jane Hass to act as the (IOWA) to add and remove names only for the Westbrook Walnut Grove Public School District 2898-01 .

M _____ S _____ Action _____

B. Enrollments

Kind > 1st grade
2nd grade > 3rd grade
4th grade > 5th grade
6th grade > 7th grade
8th grade > 9th grade
10th grade > 11th grade
12th grade

Preschool _____ K-6 _____ 7-12 _____

C. Elementary and Secondary Student Handbooks changes and approvals.

M _____ S _____ Action _____

D. Approval of Updated Long Term Facility 10 year Expenditures and 10 year Revenue projections. (handout)

M _____ S _____ Action _____

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- E. Approval of access to district accounts.
- i. Bank Midwest
 - 1. Loy, Rachel, and Jane for transactions with district, activity, and scholarship accounts.
 - 2. Rachel and Jane for district, activity, and scholarship electronic transfers, and ACH transactions.
 - 3. Rachel for transactions with MN liquid asset and max accounts.
 - ii. Integrity Bank Plus of Walnut Grove
 - 1. Loy, Rachel and Kerry for transactions with WG scholarships and pass book accounts.
- M _____ S _____ Action _____
- F. FY 19 School Year Designate:
- i. District attorney: Kevin Rupp of Rupp, Anderson, Squires and Waldspurgen
 - ii. Bank Midwest as district depository
 - iii. Sentinel Tribune as district newspaper
 - iv. Board meetings: 3rd Monday of every month at 7:00 p.m.
(odd month in Westbrook, even months in Walnut Grove)
(January and February and June 4th Monday)
 - v. Mileage to be reimbursed at current Govt. rate.
- M _____ S _____ Action _____
- G. Appointments:
- i. Census taker: Rachel Christians
 - ii. Staff development Co-Chairs: Mandy Dibble and Kelly Quade
 - iii. Title ESEA: Paul Olson
 - iv. Testing coordinator: Courtney Locke
 - v. ESSA Coordinator: Sam Woitalewicz
- M _____ S _____ Action _____
- H. Set prices for the 18-19 School year: (meeting handout)
- M _____ S _____ Action _____
- I. Tentative tax levy hearings
- i. Initial 12/3 in Walnut Grove at 5:30 p.m.
 - ii. Adoption 12/17 in Westbrook at 5:30 p.m. followed by regular mtg at 6.
- M _____ S _____ Action _____
- J. Approval of property/casualty/Work comp insurance for 2016 – 2017.
- M _____ S _____ Action _____
- K. Deans Foods of Sioux Falls milk vendor and Slayton Bakery Bread vendor in WB and Bimbo Foods for Bread vendor in Walnut Grove.
- M _____ S _____ Action _____

L. Approval of new support staff hires to date:

1. Rusty Krenz for Volleyball.

2.

3.

M _____ S _____ Action _____

M.

M _____ S _____ Action _____

N. Adjourn