

## **WWG School Board Meeting**

**July 16, 2018**

**Westbrook, 7:00 PM**

Members present: Knakmuhs, Madson, Kleven, Wiggins, Warner, Foster, Principal Woelber, Principal Olson, Principal Woitalewicz, also present were AD Theisen, Shelly Merrick, Mandy Dibble Paula Byers and Tom Merchant.

Madson called the meeting to order at 7:02 p.m. Pledge of Allegiance was recited.

Motion made by Kleven, seconded by Wiggins to approve the meeting minutes from the June 25, 2018 meeting. Motion Carried

Motion by Warner, seconded by Wiggins to approve the agenda. Motion Carried

Motion by Kleven, seconded by Wiggins to approve the claims, account balances, treasurer reports and vendor payments. Knakmuhs abstained - Motion Carried

### **Visitor reports**

- Legislative updates
- Nancy Adair Science teacher

### **Old Business**

Motion made by Wiggins and seconded by Warner to approve the bid for a new phone system. Motion Carried

### **Administrative Reports**

Principal Olson reported summer rec is over on Wednesday.

Principal Woitalewicz – Mr. Hannan came in and talked about the website; it is not ADA compliant. He is also going to update the look of the website. Possibly 8 more students moving into the district. New Science teacher will be starting – Nancy Adair. Nancy is currently licensed for Kindergarten through 8<sup>th</sup> grade. She will be going back to school to get her high school certificate. Medal of Honor will be done 4 times a year. Looking at changes to IR and how to improve it and make it more meaningful to the students.

Supt/Principal Woelber reported – Mr. Woelber will be in the district on Monday and Thursdays. Tuesdays and Fridays in Fulda and Wednesday in Lake Benton. Doug Lee got some concrete poured by the fitness center. There are some repairs that need to be done to the parking lot at both schools.

- Education foundations
- Buildings and grounds - a few roof leaks after all of the rain. Adding a few more cameras.
- Transportation -

- Food Service (summer lunch in both communities)
- Community Education – summer rec is going fine.
- Budget discussion
- Secondary
  - Schedule is done. Maybe a few tweaks with the new Science teacher.
  - Technology and recent purchase

School Board Member Reports -

**New Business**

Motion made by Knakmuhs and seconded by Warner for the Designation of Identified Official with Authority for the MDE External User. Motion Carried

- **Access Recertification System.** The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Loy Woelber to act as the Identified Official with Authority (IOWA) and Jane Hass to act as the (IOWA) to add and remove names only for the Westbrook Walnut Grove Public School District 2898-01 .

Enrollments Preschool 3 & 4 & 5 year olds

- |                   |                    |
|-------------------|--------------------|
| • Kindergarten    | • 7 <sup>th</sup>  |
| • 1 <sup>st</sup> | • 8 <sup>th</sup>  |
| • 2 <sup>nd</sup> | • 9 <sup>th</sup>  |
| • 3 <sup>rd</sup> | • 10 <sup>th</sup> |
| • 4 <sup>th</sup> | • 11 <sup>th</sup> |
| • 5 <sup>th</sup> | • 12 <sup>th</sup> |
| • 6 <sup>th</sup> |                    |

Total of K-6 and 7-12 for

Elementary and Secondary Student Handbooks changes and approvals. Waiting until August.

Motion made by Knakmuhs and seconded by Wiggins for the approval of the Updated Long Term Facility 10 year Expenditures and 10 year Revenue projections. (handout) Motion Carried

Motion made by Warner and seconded by Kleven for the approval of access to district accounts as outlined below. Motion Carried

- Bank Midwest
  - Loy, Rachel, and Jane for transactions with district, activity, and scholarship accounts.
  - Rachel and Jane for district, activity, and scholarship electronic transfers, and ACH transactions.
  - Rachel for transactions with MN liquid asset and max accounts.
- Integrity Bank Plus of Walnut Grove
  - Loy, Rachel and Kerry for transactions with WG scholarships and passbook accounts.

FY 19 School Year Designate: Motion made by Wiggins and seconded by Warner to approve the following – Motion Carried

- District attorney: Kevin Rupp of Rupp, Anderson, Squires and Waldspurger
- Bank Midwest as district depository
- Sentinel Tribune as district newspaper
- Board meetings: 3rd Monday of every month at 7:00 p.m.
  - (odd month in Westbrook, even months in Walnut Grove)
  - (January and February and June 4th Monday)
- Mileage to be reimbursed at current Govt. rate.

Appointments: Motion made by Wiggins and seconded by Knakmuhs to approve the following – Motion Carried.

- Census taker: Rachel Christians
- Staff development Co-Chairs: Mandy Dibble and Kelly Quade
- Title ESEA: Paul Olson
- Testing coordinator: Courtney Locke
- ESSA Coordinator: Sam Woitalewicz

Set prices for the 18-19 School year: (meeting handout) – discuss at August meeting.

Tentative tax levy hearings motion by Knakmuhs and seconded by Wiggins to approve the following dates. Motion Carried

- Initial 12/3 in Walnut Grove at 5:30 p.m.
- Adoption 12/17 in Westbrook at 5:30 p.m. followed by regular meeting at 6.

Motion made by Kleven and seconded by Warner for the approval of Work comp insurance for 2018 – 2019. Motion Carried (property and casualty should be done by the August meeting). Knakmuhs abstained.

Deans Foods of Sioux Falls milk vendor and Slayton Bakery Bread vendor in WB and Bimbo Foods for Bread vendor in Walnut Grove. Wait for August meeting with more information for the board.

Motion made by Kleven and seconded by Knakmuhs for the approval of new support staff hires to date:  
Motion carried

- Rusty Jackels for Volleyball.

Motion made by Knakmuhs and seconded by Warner for the approval of lane change for Emily Schoephoerster. BA to BA +15. Motion Carried

Motion made by Warner and seconded by Wiggins to approve the resolution establishing dates for filling affidavits of candidacy. Foster – Aye, Wiggins-Aye, Warner – Aye, Kleven – Aye, Madson – Aye, and Knakmuhs – Aye. Motion Carried.

Motion made by Kleven and seconded by Knakmuhs to approve the resolution relating to the election of school board members and calling the school district general election. Foster – Aye, Wiggins-Aye, Warner – Aye, Kleven – Aye, Madson – Aye, and Knakmuhs – Aye. Motion Carried.

Adjourned at 7:54 pm

Respectfully submitted,  
Becky Foster  
Board Clerk